



PROF. S. NURUL HASAN COLLEGE, FARAKKA

P.O.- Farakka Barrage. Dist- Murshidabad. Pin-742212 (W.B)

email: prof.snhcollege@rediffmail.com.

Website: <https://psnhcollege.ac.in/>

Ref. No.....

Date.....

Minutes of IQAC meeting on 15th FEB 2022

1. Review of the previous meeting
2. Reports of Green Audit Discussed
3. Reports of Academic and administrative Audit discussed.
4. Financial Audit to be done.
5. Report and Analysis of the Seminar and Workshop done.

Minutes of IQAC meeting on 11th MAY 2022

1. Review of the previous meeting
2. Activities under MOUS discussed.
3. Soft skills programs adopted by department were discussed.
4. Result Analysis of the last semester.
5. Report on the attendance of students.
6. Analysis of the Action plan of the NSS

RESOLUTION MADE	ACTIONS TAKEN
1. Time table to be placed	1. Time table was prepared
2. Academic calendar year to be placed.	2. Academic calendar year prepared
3. Value Added Courses to be started.	3. Value Added Courses started.
4. MOUSs Agreements to be done.	4. MOUSs Agreements signed.
5. Workshop and seminar to be conducted.	5. Workshop and seminar conducted
6. Green Audit to be done.	6. Green Audit done.

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Sibani Banerjee
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7. Administrative and Academic Audit to be done.	7. Administrative and Academic Audit completed
8. Attendance report to be maintained for online classes	8. Attendance report maintained
9. Financial Audit to be done	9. Financial Audit done
10. Soft Skills Programs to be adopted.	10. Soft Skills Programs undertaken.
11. Action plan of NSS to be discussed.	11. Action plan of NSS analyzed

Minutes of meeting in 16th August 2022.

1. Anti Ragging Committee to be formed.
2. Discussion on signing MoUs with 18 colleges to be done.
3. Seminars and Work Shops to be done by Departments.
4. Feedback survey to be conducted.
5. Collection and Action plan of different Department to be done.
6. Master time table to be prepared.
7. Academic calendar to be prepared.
8. Value Added courses to be done.
9. Internal Exams to be undertaken.
10. Discussion on cultural programs to be undertaken by college.

Minutes of meeting on 15th November 2022

1. Review of the previous meeting.
2. Student's satisfaction survey reports were analyzed.
3. The workshops and Seminars conducted were reviewed.
4. Discussion on security and safety of the campus was done. No outsiders will be allowed to enter the campus on working hours.

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5. Activity plan for MoUs was discussed.
6. Enhancement of ICT facilities was discussed.

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